FRONT OFFICE COORDINATOR - THE RITZ-CARLTON COCONUT GROVE, MIAMI - (22054478)

free-classiffieds-usa.com

https://tinyurl.com/2239uv58

Contact: Angulo, Maria

Phone:



https://tinyurl.com/2239uv58

Address: 3300 SW 27th Ave, Miami, Florida, United States

Price: Free Description:

Live Fully at Marriott International #1 Leader in Hospitality At Marriott International, you have the opportunity to grow in your career, work with teammates that feel like family, and help make our world a better place. The Ritz-Carlton Coconut Grove, Miami, located at 3300 SW 27th Ave, Miami, Florida, 33133 is currently hiring a Front Office Coordinator. Responsibilities include: Process all guest check-ins by confirming reservations, assigning room, and issuing and activating room key. Process all payment types such as room charges, cash, checks, debit, or credit. Process all check-outs including resolving any late and disputed charges. Answer, record, and process all guest calls, messages, requests, questio...

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