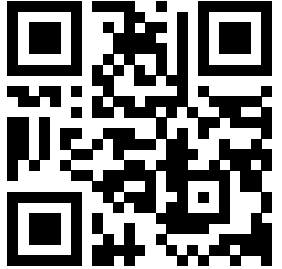


HUMAN RESOURCES COORDINATOR - SHERATON HOTELS - (22008492)

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Contact: Walt Disney World Dolphin

Email: Kendra.Thomas@marriott-sp.com

Phone:

Address: 1500 Epcot Resorts Blvd, Lake Buena Vista, Florida, United States

Price: Check with seller

Description:

Live Fully at Marriott International #1 Leader in Hospitality At Marriott International, you have the opportunity to grow in your career, work with teammates that feel like family, and help make our world a better place. The Walt Disney World Dolphin, located at 1500 Epcot Resorts Blvd, Lake Buena Vista, Florida, 32830 is currently hiring a Human Resources Coordinator. Responsibilities include: Create and maintain filing systems. Create and type office correspondence using a computer. Distribute and route mail. Order and track Human Resources office supplies and forms. Answer phone calls and record messages. Create new employee personnel file. Assist walk-in candidates with application procedures. Maintain spac...

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